

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

April 28, 2026

Time 18:00

Members Present: Mason Nichols, President; Leeda Wood, Vice President; Patti Foster, Secretary
Dale Thames, Millie Walker, Scott Swift – arrived at 1950

Members Absent: Aaron Jackson

Others Present: Mel Huffman, Don Buchanan

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Gerald Sanchez, Cody Marlette,
Stephanie Crowder, Rosalind Brooks, April Nichols, John Hazeslip,
Patty Grammer

1. **Call to Order** Mr. Nichols called the meeting to order at 1805.
2. The invocation was given by Patti Foster.
3. **Record Members Present and Establish A Quorum**
There being 5 members present, a quorum was established.
4. **Public Comments**
A. Mel Huffman inquired when and where meeting agendas are posted for the board meetings for Sweeny Hospital District. Mr. Nichols said board meetings are the last Tuesday of each month and the agendas are posted with the county, hospital bulletin board and on the hospital's website. Occasionally there will be a special called meeting posted. The other entities (City of Sweeny and SISD) have their meetings on the alternate days so this enables people to attend the other meetings also.
5. **Review/Approve Board of Directors' Meeting Minutes:**
 - A. **March 31, 2026 General Meeting**
Leeda Wood made a motion to approve the minutes from March 31, 2026.
Dale Thames seconded the motion. Millie Walker abstained, motion carried.
 - B. **April 14, 2026 Special Called Meeting**
Dale Thames made a motion to approve the minutes from April 14, 2026. Patti Foster seconded the motion. Mason Nichols abstained, motion carried.
9. **B. Human Resources Report**
Rosalind Brooks gave an update regarding the following information effective 3/20/2026:
 - Turn Over rate 2.17%
 - Head count 184.07
 - Terminations – 4 voluntary resignations
6. **Finance Committee Report**
Travis Alford gave overview of March 2026 financials.

After discussion, Dale Thames motioned to approve the March 2026 financials. Leeda Wood seconded the motion. Unanimous decision, motion carried.

7. **New Business**

A. Annual Review / Approval Administrative Manual Policies & Procedures

Leeda Wood made a motion to approve the Administrative Manual as written.
Patti Foster seconded the motion. Unanimous decision, motion carried.

B. Annual Review / Approval Safety Manual Policies & Procedures

Dale Thames made a motion to approve the Safety Manual as written. Leeda Wood seconded the motion. Unanimous decision, motion carried.

C. Miscellaneous Capital Equipment

1. Power Vault ME5224	\$36,647.92
Power Edge R660 Smart Selection	<u>72,450.56</u>
	\$109,098.48

Kelly Park informed the board that Mr. Smith, IT Director, had a family emergency and will present the information next month regarding the servers. This item was tabled.

2. The Fountains Assisted Living Fire Suppression System

Kelly Park had 2 bids and will be receiving another bid for the Fire Suppression System. Mr. Nichols requested that the Facility Manager attend the meeting next month to give an update regarding the current life expectancy on the fire suppression system. This item was tabled until next month.

8. **Old Business**A. **Replacement hospital update: Kelly Park**

Update was given on the following:

- Parking lot – Main middle area approved by state no deficiencies (Phase 2)
- Starting on PT side of parking (Phase 3)
- Main Entrance sign in Blue has been ordered. Expected delivery in 2 weeks.
- Meeting this AM about AC units between hospital, TAS, MLN, Tellepsen, ENC – units running good at this time. Fixing the alerts and alarms so Facility Manager knows when unit is acting up
- Admin areas air conditioning being adjusted (Noise)
- Negative pressure room upstairs / new exhaust fan placed/ rebalance Wed/Thur
- Awnings

9. **Administrative Information Report – Kelly Park**A. **CEO Report**

- Window for DNV survey
- Census has been staying up and surgeries increasing

10. Committee Reports:**A. Sweeny Community Hospital Foundation Board Update:**

None

B. Auxiliary Committee Update

Leeda Wood said the gift shop has been busier. Since the pink ladies are no longer assisting with the entrance, the gift shop hours are changing to 9:00 to 3:00 enabling more ladies to work in the gift shop.

10. CLOSED EXECUTIVE SESSION:

Mr. Nichols announced the Board would go into closed, Executive Session at 1847 to review the following:

- A. Deliberations concerning real property
- B. Deliberations regarding gift or donations

End of Executive Session

Went out of Executive Session at 1952.

- 11. Action regarding Executive Session:** Dale Thames made a motion to give Kelly Park authority to dispose of the temporary awnings by utilizing what the district can use and then donating the rest to the City of Sweeny or other governmental or 501C3 entity. Leeda Wood seconded the motion, unanimous decision, motion carried.

12. Adjournment

Leeda Wood moved for adjournment, seconded by Dale Thames. Scott Swift arrived at 1950 from meeting that was held at the Sweeny High School regarding Mental Health needs for the community. He encouraged the board to attend the meeting that will be held this Friday night. Kelly Park said she will be giving a speech at the meeting. The hospital already is involved with Gulf Coast Mental Health out of Angleton and already is involved helping with mental health needs. Meeting adjourned at 1960.



Mason Nichols, President
Recorder: Cindy Burge