

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENEY HOSPITAL DISTRICT**

May 27, 2025

Time 18:00

Members Present: Mason Nichols, President; Leeda Wood, Vice President; Patti Foster, Secretary; Dale Thames, Aaron Jackson, Millie Walker

Members Absent: Scott Swift

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Juliet Lane, Kari Schroeter, Gerald Sanchez

1. **Call to Order** Mr. Nichols called the meeting to order at 1800.
2. The invocation was given by Aaron Jackson.
4. **Record Members Present and Establish A Quorum**  
There being 5 members present, a quorum was established. Millie Walker arrived after the quorum was established at 1807.
5. **Public Comments**  
A. None
9. **Review/Approve Board of Directors' Meeting Minutes:**
  - A. **April 29, 2025 General Meeting**  
Dale Thames made a motion to approve the minutes from April 29, 2025.  
Leeda Wood seconded the motion. Unanimous decision, motion carried.
  - B. **May 12, 2025 Canvass of Votes**  
Dale Thames made a motion to approve the minutes from May 12, 2025.  
Leeda Wood seconded the motion. Unanimous decision, motion carried.
11. **New Business**
  - A. Captrust Financial Advisors Quarterly Report  
Jason Martinez gave an update for the 1<sup>st</sup> quarter for 2025 covering the investment account and the retirement account. Update given regarding the changes after the new assessment lineup went into effect.
3. **Administer Oath of Office for Directors**  
The Statement of Elected/Appointed Officer forms were completed.  
  
Kelly Park administered the Statement of Office and the Oath of Office for board of directors Dale Thames, Leeda Wood and newly elected Millie Walker. The Oath of Office forms were completed by the directors and notarized.
6. **Appointment of Board Officers**  
Mr. Nichols said a current list of officers and board committees has been provided.  
  
Patti Foster made a motion to nominate Leeda Wood as Vice President. Dale Thames seconded the motion. Unanimous decision, motion passed.

Dale Thames motioned to keep Mason Nichols as President and Patti Foster as Secretary. Aaron Jackson seconded the motion. Unanimous decision, motion passed.

7. **Appointment of Board Committees**

**Executive Committee** is the President, Vice President and Secretary.

**Joint Conference Committee**

This committee has the same members as the Executive Committee members according to the bylaws.

**Finance Committee**

Current members are Mason Nichols, Leeda Wood and Dale Thames. Dale Thames motioned to nominate same members to serve. Leeda Wood seconded the motion.

All were in favor, unanimous that the Finance Committee is Mason Nichols, Leeda Wood and Dale Thames.

**Strategic Planning Committee:**

Current members are Leeda Wood, Aaron Jackson and outgoing is Violet Weeks.

Patti Foster motioned to nominate the following members Millie Walker, Leeda Wood, and Aaron Jackson. Dale Thames seconded the motion. Unanimous decision, motion carried.

**2025/2026 Committees**

Executive Committee: Mason Nichols, Leeda Wood, Patti Foster

Joint Conference Committee: Mason Nichols, Leeda Wood, Patti Foster

Finance Committee: Mason Nichols, Leeda Wood, Dale Thames

Strategic Planning: Leeda Wood, Aaron Jackson, Millie Walker

8. **Annual Conflict of Interest Statements**

The annual acknowledgement form is signed in May that the board acknowledges the Conflict of Interest policy and will follow it. The actual affidavit occurs any time there is an actual conflict of interest. The Conflict-of-Interest statements were completed by the board members. Two members completed affidavits, (Mason Nichols, Aaron Jackson) and were notarized.

10. **Finance Committee Report**

Travis Alford gave overview of April 2025 financials.

After discussion, Leeda Wood motioned to approve the April 2025 financials. Patti Foster seconded the motion. Unanimous decision, motion carried.

11. **New Business**

**B.** Discuss, consider and, if necessary, take action to authorize administration to complete HUD Transfer of Physical Assets procedures for Sweeny Hospital District dba: Ashford Gardens, Solera at West Houston, and The Broadmoor at Creekside Park.



After discussion, Leeda Wood motioned to authorize the Chief Executive Officer, Kelly Park, to complete and sign all necessary documentation related to the U.S. Department Housing and Urban Development ("HUD") transfer of physical assets procedures for Ashford Gardens, Solera at West Houston, and The Broadmoor at Creekside Park and take action if necessary to close the transaction. Patti Foster seconded the motion. Unanimous decision, motion passed.

**C. Discuss, consider, and approve resolution to open second bank accounts (sweeps accounts) at First State Bank of Louise for:**

- Sweeny Hospital District dba Ashford Gardens
- Sweeny Hospital District dba Solera at West Houston
- Sweeny Hospital District dba The Broadmoor at Creekside Park

After discussion Dale Thames motioned to approve the resolution adopted to open second bank accounts at the First State bank of Louise in the name of Sweeny Hospital District dba Ashford Gardens, Sweeny Hospital District dba Solera at West Houston and Sweeny Hospital District dba The Broadmoor at Creekside Park.

Bank accounts opened to include online services, transfers, wires, ACH and remote deposit capture. The signers and access to the accounts will be Mason Nichols, Leeda Wood, Patti Foster, Kelly Park and Travis Alford.

Online banking users for these accounts will be as follows: Kelly Park, Travis Alford, Cody Marlette and Tracy White.

Aaron Jackson seconded the motion, Unanimous decision, motion carried.

**D. Miscellaneous Capital Equipment**

None

**8. Old Business**

**A. Replacement hospital update:** Kelly Park

Update was given regarding the following:

- State survey scheduled 5/28/25

**9. Administrative Information Report – Kelly Park**

**A. CEO Report**

Update was given regarding the following:

- Moving company schedule
- Culligan regarding the Filtration System
- Randum Drug testing processed by Labcorp
- EMS Building

**10. Committee Reports:**

**A. Sweeny Community Hospital Foundation Board Update:**

Brief update given by Kari Schroeter. Current assets \$90,000.

**B. Auxiliary Committee Update**

Meeting was cancelled this month.

**C. Quarterly Quality Committee and Compliance Report**

Juliet Lane gave the overview of the May 14<sup>th</sup> Quarterly Quality Committee Meeting.

**10. CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 2042 to review the following:

A. Medical Staff Credentialing

**End of Executive Session**

Went out of Executive Session at 2059.

**11. Action regarding Executive Session:**

Leeda Wood made a motion to approve Medical Staff credentials presented in Executive Session. Dale Thames seconded the motion, unanimous decision, motion passed.

**12. Adjournment**

Patti Foster moved for adjournment, seconded by Millie Walker. Meeting adjourned at 2100.



Mason Nichols, President  
Recorder: Cindy Burge