

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENY HOSPITAL DISTRICT**

November 25, 2024

Time 18:00

Members Present: Mason Nichols, President; Scott Swift, Vice President  
Patti Foster, Secretary  
Leeda Wood, Dale Thames, Aaron Jackson

Members Absent: Violet Weeks

Others Present: Jason Martinez, Captrust Financial Advisors – by teams meeting  
Neal Bess, Jr.

Employees Present: Kelly Park, Cindy Burge, Travis Alford

1. **Call to Order** Mr. Nichols called the meeting to order at 1800.

2. The invocation was given by Aaron Jackson.

3. **Record Members Present and Establish A Quorum**

There being 6 members present, a quorum was established.

4. **Public Comments**

A. Neal Bess, Jr. gave a presentation regarding the Sweeny Fire and Rescue that was originally established in 1995. He requested that the hospital show appreciation for the Fire and Rescue when we move into the new facility.

He is requesting that the hospital consider the Fire Department when the physical therapy department moves into the new hospital from The Wellness Center next year. They want a larger space for the Fire Department.

5. **Review/Approve Board of Directors' Meeting Minutes:**

**A. October 29, 2024 General Meeting**

Dale Thames made a motion to approve the minutes from October 29, 2024.

Leeda Wood seconded the motion. Unanimous decision, motion carried.

7. **New Business**

A. Captrust Financial Advisors Quarterly Report

Jason Martinez gave an update regarding the employee retirement plan and the investment account for the district covering the quarter through September 2024. No recommended changes were made. Next scheduled meeting is in Feb. 2025.

8. **Old Business**

**A. Replacement hospital update: Kelly Park**

Update was given on the following:

- 100 % Survey scheduled the week of January 6<sup>th</sup> but may be pushed to the week of the 20<sup>th</sup>
- Mid to end of February expected possible move in date

- Abatement of asbestos of old hospital, remove underground diesel tank, helipad and re-ramp parking area will take at least 6 months
- Landscaping of trees in back of hospital discussed

9. **Administrative Information Report – Kelly Park**

**A. CEO Report**

Update given on the following:

- Update regarding Luby's in the hospital
- CLIA, CAP survey - passed
- State Survey for complaint in the ER – all plans returned and in place
- EVS Department reports to the Infection Control Director
- Update regarding 5 new nursing homes

6. **Finance Committee Report**

Travis Alford gave overview of October 2024 financials.

After discussion, Patti Foster motioned to approve the October 2024 financials. Aaron Jackson seconded the motion. Unanimous decision, motion carried.

7. **New Business**

**B. Review/Approve Administrative Policies Regarding Employed Physicians**

Overview was given regarding policy AD-55 Employed Physicians – Medical Decision Making and Policy AD-56 Employed Physicians. After discussion, Dale Thames motioned to approve the policies as presented. Patti Foster seconded the motion, unanimous decision, motion passed.

**C. Miscellaneous Capital Equipment**

None

10. **Committee Reports:**

**A. Sweeny Community Hospital Foundation Board Update:**

No update.

**B. Auxiliary Committee Update**

Leeda Wood said an Auxiliary bake sale is scheduled tomorrow and a Christmas party is also scheduled for the Auxiliary ladies.

10. **CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 1957 to review the following:

- A. Medical Staff Credentials
- B. Personnel Matters – CEO Evaluation

**End of Executive Session**

Went out of Executive Session at 2304.

11. **Action regarding Executive Session:**

Scott Swift made a motion to approve the Medical Staff Credentials presented in Executive Session. Dale Thames seconded the motion, unanimous decision, motion passed.

Scott Swift made a motion to award a bonus and a raise to Kelly Park, CEO. Patti Foster seconded the motion, unanimous decision, motion carried.

12. **Adjournment**

Patti Foster moved for adjournment, seconded by Aaron Jackson. Meeting adjourned at 2306.



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Mason Nichols, President

Recorder: Cindy Burge